

CDC/OSH Orientation for New Program Managers

Tuesday, May 13, 2003

The Westin Atlanta North at Perimeter

Atlanta, Georgia

Logistics Fact Sheet

Meeting Location

The Westin Atlanta North at Perimeter
Seven Concourse Parkway
Atlanta, GA 30328
770-395-3900 (reservations and main number)
770-395-3935 (facsimile)

Meeting Schedule

Tuesday, May 13, 2003, 8:30 a.m.–4:30 p.m. E.T.

Lodging

A block of rooms is being held at the The Westin Atlanta North at Perimeter at the Federal Government lodging per diem rate of \$112 plus 14 percent taxes (\$127.68 total). Please inform the reservations agent that you would like to make a reservation for the ***CDC Program Managers Meeting***.

The cut-off date for making reservations is Tuesday, April 22, 2003, at 5:00 p.m. E.T. After that time, reservations will be accepted only on a space- and rate-available basis.

Air Transportation

You may secure air transportation to Atlanta's Hartsfield International Airport by contacting your own travel agent or calling our travel agent Cahan Travel Management (CTM) at 800-368-3327. CTM can be reached Monday through Friday, 8:30 a.m.–6:00 p.m. Eastern Time.

Ground Transportation

Taxi

Taxi service is readily available from the Baggage Claim area at Hartsfield International Airport 24 hours a day. The one-way fare is approximately \$50 from the airport to the hotel and takes approximately 35 minutes. Please allow extra time for rush-hour traffic.

MARTA (Metro Atlanta Rapid Transit Authority)

The MARTA trains board every 8 minutes from the Baggage Claim area inside Hartsfield International Airport. The Westin Atlanta North at Perimeter is approximately 45 minutes from the airport via MARTA. Trains operate from 5:30 a.m.–1:00 a.m., Sunday through Saturday. To reach the hotel using MARTA, board the North Springs train in the airport and exit at Medical Center Station. The one-way fare is \$1.75.

The hotel is located approximately 2 miles (5 minutes) from the Medical Center Station, and provides complimentary shuttle service to and from the Medical Center Station from 7:00 a.m.–10:30 p.m., Sunday through Saturday. Please call the hotel to schedule a pick-up at 770-395-3900 upon your arrival at Hartsfield or Medical Center Station. Pay phones are located at both sites.

Please use discretion when traveling at night.

Directions From Hartsfield International Airport

Merge from I-85 North onto I-285 North (Chattanooga). Remain on I-285 past I-75. Follow directions for I-75 South to Exit 26 (Glenridge Drive). Turn left at light onto Glenridge Drive (North). Turn right at 3rd light onto Hammond Drive. Turn right at 2nd light into Concourse Office Complex. Hotel will be ¼ mile on left.

Directions From Downtown Atlanta

From the I-75/I-85 Connector, merge onto the GA 400 Tollway at Exit 87 (toll is \$.50). Get off GA 400 at Exit 4A–Glenridge Connector. Turn right at light at end of connector onto Glenridge Road. Turn left at light onto Peachtree–Dunwoody Road. Turn left at 7th light into Concourse Office Complex. Hotel will be ½ mile on right.

Parking

Please follow signs to the hotel. The Westin Atlanta North offers ample complimentary (outdoor and uncovered) parking.

Assistance

If you need additional information on meeting logistics, please contact Oren Jaffe at 301-294-5789 or ojaffe@northropgrumman.com. For program questions, please contact Deb Petska at 301-294-5412 or dpetska@northropgrumman.com.